

Governor’s Commission on Supplier Diversity
 Conference Room C
 302 W. Washington Street, Indianapolis, IN 46204
Monday, December 12, 2022 | 1:00 p.m. – 3:00 p.m.

Meeting Minutes

I. Call to Order

Chairman Wilson called the meeting to order Monday, December 12, 2022, at 1:00p.m. EST.

II. Roll Call

Graham Melendez, Director of Business Development and Outreach, took roll call.

Those members present were:

Gregory L. Wilson – Chairman	Dr. Rebecca Holwerda – Indiana Department of Administration Commissioner	Kesha Rich – Division of Supplier Diversity Deputy Commissioner	Greg Taylor – State Senator
Ellen Dunnigan – Central Representative	John Bartlett – State Representative	Joanna King – Indiana General Assembly	Rebecca Kubacki – Northern Representative
Remo Mezzetta – Central Representative	Frances Vega-Steele – Northern Representative	Elizabeth Kiefner Crawford – Indiana Department of Transportation Representative	Stacey Donato – Indiana General Assembly

Establish Quorum

Having 7 voting members, a quorum was not established for the meeting.

III. MBE/WBE/IVOSB Vendor Presentations

Three selected vendors pitched their businesses and gave brief presentations to the Governor’s Commission on Supplier Diversity that met the following criteria:

1. They needed to be certified with the IDOA as an MBE, WBE, or IVOSB.
2. They needed to not have had any contracts with either the State of Indiana or the SEIs.
3. They would have to be willing to participate on State of SEI contracts.
4. They would have to be willing to travel to Indianapolis, IN for an in-person presentation.

IV. State Educational Institution (SEI) Reports

Each SEI gave a brief overview of their overall goals and utilization percentages for the **quarter**. The SEIs that presented their reports were:

- Ball State University: MBE: 1.341%%, WBE: 4.42%%, IVOSB: 5.16%

- Indiana State University: MBE 1.81%, WBE: 17.71%, IVOSB: 0.00%
- Indiana University: MBE: 3.86%, WBE: 8.71%, IVOSB: 1.05%
- Ivy Tech Community College: MBE: 8.39%, WBE: 7.93%, IVOSB: 1.29%
- Purdue University: MBE: 1.79%, WBE: 4.69%, IVOSB: 0.41%
- University of Southern Indiana: MBE: 5.37%, WBE: 36.78%, IVOSB: 2.65%
- Vincennes University: MBE: 5.44%, WBE: 28.02%, IVOSB: 7.58%

V. State Educational Institution (SEI) Reports

Each SEI gave a brief overview of their **annual** utilization percentages.

The SEIs that presented their reports were:

- Ball State University: MBE: 2.99%, WBE: 4.33%, IVOSB: 0.20%
- Indiana State University: MBE: 3.36%, WBE: 7.15%, IVOSB: 0.18%
- Indiana University: MBE: 3.11%, WBE: 9.70%, IVOSB: 2.99%
- Ivy Tech Community College: MBE: 8.50%, WBE: 7.07%, IVOSB: 1.70%
- Purdue University: MBE: 4.69%, WBE: 5.21%, IVOSB: 1.17%
- University of Southern Indiana: MBE: 9.19%, WBE: 30.79%, IVOSB: 1.67%
- Vincennes University: MBE: 5.68%, WBE 23.14%, IVOSB 3.72%

VI. INDOT DBE Program Update

Elizabeth Kiefner Crawford presented the Indiana Department of Transportation Disadvantaged Business Enterprise (DBE) program update. She provided an update on certification, contract compliance and support services. She reported certification statistics, including number of certified firms. She also included updates on current and future INDOT projects in relation to their supplier diversity goals.

- 2021 Recap
 - 145 new applications received.
 - There were 640 applications processed (new applications + no changes).
 - Average Processing Time (“APT”) = 15.73 Days.
- 2022 Data (through 11/30/22)
 - 94 New Applications Received (Decrease by 35%)
 - 771 Applications Processed (Increase by 17%)
 - Successfully completed clean up of firms that failed to complete no change information
 - APT Workforce Education Services Updates
 - Average Processing Time (“APT”) = 21.24 Days.
(Fed law- 90 days in state, 60 days out of state)
- DBE Supportive Services Update
 - Current Projects
 - DBE 3-year reviews for 72 DBEs.
 - DBE 3 year review survey focused on interest in INDOT work.
 - XBE workshop series launching in 2023 in collaboration with the Muncie. Delaware Chamber of Commerce, IDOA, and the City of Indianapolis.
 - DBE Supportive Services survey scheduled for release in late December.
 - CEI power session webinars have been occurring twice a month.
 - Statewide DBE Forum in collaboration with CEI February 28th.
- Major Projects DBE Spend
 - North Split- 9% DBE goal
 - \$337,281,559 Contract Amount
 - \$33,677,976 Current DBE Spend
 - I-69 Finish Line- 10% DBE Goal
 - \$736,443,359 Contract Amount

- \$21,754,525 Current DBE Spend
 - Sherman Minton Renewal- 6% DBE Goal
 - \$137,045,226 Contract Amount
 - \$2,432,107 Current DBE Spend
- External Workforce Programming
 - 2023 Plans
 - Day class for Introduction to Horizontal Construction beginning January 2023.
 - As of date of submission, BY Roads Better Your Future scheduled to launch in the next month.
 - New cohort of BY Roads in Gary Indiana.
 - Plans to develop a Spanish Speaking Class.
 - INDOT internship launching with a tentative date of Fall 2023 for high school students.

VII. Deputy Commissioner's Report

Kesha Rich, Deputy Commissioner of the Division of Supplier Diversity gave a general overview of 4th quarter 2022. The report included:

- Overview of the outreach efforts across 2022.
- Reviewed the Division's outreach activities that detailed 14 outreach events, including the 14th Annual DSD Business to Business (B2B) Showcase.

VIII. Adjourn

Chairman Wilson adjourned the meeting Monday, December 12, 2022, at 3:00 p.m. EST.